



CENTRAL CITY OPERA 2022 2nd WIG/MAKEUP ASSISTANT – JOB DESCRIPTION

In this capacity you will assist and coordinate the rental, build and maintenance of all wigs and makeup for 2022 Summer Season. In addition you will assist the Wig/Makeup Designer running all performances during a 5-week performance season and supervising the department's interns.

- This position works alongside an experienced Resident Wig/Makeup Designer/Supervisor and 1st Wig/Makeup Assistant and acts as a daily supervisor and mentor of our 2 less-experienced college-age wig/makeup interns. Interns assist with setting up and maintaining the shop, wig/facial hair ventilating, applying makeup to artists in dress rehearsals and performances, maintaining/styling wigs/hair, closing down shop at season's end.
- Wig/Makeup Assistants work in collaboration with Costume Shop Manager, Wardrobe Head and the rest of the Costume/Wardrobe staff, as well as CCO's Technical Director, IATSE stagehand crew and AGMA staging staff.
- Wig/Makeup Assistants help run 3 productions: 2 mainstage shows and 1 ancillary young artist production.
- Once both mainstage shows are open, Wig/Makeup Assistants help run and maintain the shop for the remaining weeks, maintaining the shows, along with the 2 wig/makeup interns.
- The oversight of all wig/makeup equipment and inventory located in the wig rooms in the Cast Building annex of the Opera House.
- In partnership with the Resident Wig/Makeup Designer and Supervisor, conduct daily task meetings with shop personnel at the beginning and end of each workday, as well as providing an open environment for questions, learning and productivity.
- In partnership with the Resident Wig/Makeup Designer and Supervisor, provide an initial training and skills evaluation session.
- Schedule regular clean-up of equipment and materials within the wig rooms in order to maintain a clean, safe, and well-organized work environment for all personnel.
- The coordination of all rehearsal needs with Stage Management.

SKILLS NEEDED

- Mentoring skills are quite important, since aside from the Resident Wig/Makeup Designer/Supervisor and the Assistants, there are otherwise only 2 wig/makeup interns to manage all the shows.
- Solid wig and facial hair ventilating skills are crucial.
- Solid hair styling skills are necessary.
- Solid and varied makeup application skills are necessary.
- Minimum 2 years of mid-level professional experience with the above skills and running shows post-college.
- The ability to lead and teach, as well as handle the workload, are essential.
- The quality and detail of all production elements needs to be particularly high.
- The schedule is tight, as expected at a summer rotating repertory festival, so tremendous organization, positive energy, solid stress and anger management, solid communication, a mentoring spirit and a sense of humor are essentials as well.

Dates: May 31 through and including July 31, 2022. Weekly salary: \$500 for a total of 9 weeks.

Housing – in the form of a shared company housing consisting of a private bedroom, shared bathroom, kitchen, living areas – will be provided, rent free, by the Association during the summer residency period in Central City. Our agreement with the Historic Properties Division of the CCOHA does not permit pets.

Travel provided as a single roundtrip coach airfare to/from Denver or a driving check equal to a lowest roundtrip coach airfare to/from Denver.

All seasonal employees must be fully-vaccinated and provide proof of status. CCO encourages all who identify as BIPOC, LGBTQ+, otherwise-abled, and other underrepresented identities to apply.

Drug or alcohol abuse on CCOHA property (including company housing) will not be permitted and may be grounds for immediate dismissal and the cancellation of your contract. CCOHA has a strict policy against harassment based on gender, sexual orientation, race, disability, age or religion.